

COMMUNITY DISCOUNT GUIDELINES

FY 2022/2023

Encore Events Centre provides a discount on the Venue Hire to not-for-profit (NFP) or Incorporated groups or organisations who meet the relevant criteria:

- For groups or organisations based within Wyndham City, a 50% discount may be provided
- For groups or organisations based outside Wyndham City, a 20% discount may be provided

The maximum discount provided to any group on venue hire only is \$2000 inc. GST*.

To be eligible for the Encore Community Discount, all requested supporting documentation listed below must be provided with your Event Enquiry Form.

Supporting documentation includes:

- Not for Profit or Incorporated Organisation registration
- Australian Business Number (ABN) – organisations and registered location will be verified via the ABN and Australian Charities Register

Evidence of the following may also be requested:

- Have a Constitution or Statement of Purpose and Rules or equivalent
- Have met on a regular basis for at least six months at the time of application (e.g. meeting minutes)
- Have a minimum of six active members

Approval may not be provided to:

- Groups or organisations that have already received funding from Council for the same event at Encore in the same financial year
- Any group or organisation that relates to a state government, public administration, or policy making body
- Any group or organisation applying for a retrospective discount for past events

*Please note – if your event is held over multiple days, the discount will only be applied once.

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